

Bolton Women's Club, Inc.

Documentation of Funds Received

To insure proper documentation for transmittal of funds, please complete this form in its entirety.

Funds must be accompanied by this form and given to the treasurer within one week of the event.

Please note: do not deduct expenses on this form as there is request for reimbursement form for that purpose.

Member Name \_\_\_\_\_ Member Phone Number \_\_\_\_\_

Name of Event \_\_\_\_\_ Date of Event \_\_\_\_\_

Total Coins \$ \_\_\_\_\_

Total Dollars \$ \_\_\_\_\_

Total Checks \$ \_\_\_\_\_ all checks will be photocopied prior to deposit

Total funds \$ \_\_\_\_\_

Member signature \_\_\_\_\_ date \_\_\_\_\_

Funds are to be given to Bolton Women's Club Treasurer

Norren B Carpenter phone 860 646-7788 fax 860 646 7708

3 Valerie Drive, Bolton, CT 06043-7847

Deposit date: \_\_\_\_\_ Total Deposit \$ \_\_\_\_\_

Deposit to: BWC Operating Account BWC Long Term Project Account Family Day Account